

BROADSTAIRS FOLK WEEK CRAFT FAIR 2022

CATERING VENDORS

Saturday 6th AUGUST – Friday 12th AUGUST 2022

Please fill in all sections even if you have been to the festival before, it is essential that you read the Festival Craft Fair Terms and conditions 2021. **Submission of this form does not guarantee you a pitch, we will confirm this to you in writing.**

| | | | |
|--|---|---|------------|
| Name of Stall holder | | | |
| Trading as: | | | |
| Address | | | |
| Postcode: | | | |
| Telephone & Mobile Number: | | | |
| E Mail Address: | | | |
| Website/Facebook page address: | | | |
| Description of Stall Please give a full description of the items on sale at your unit with food and drink menu. Please attach additional information, especially photos of your catering unit. Please note that you might not be allowed to sell items that are not listed in this section | | | |
| PITCH SPACES | | | |
| Standard 3m x 3m Can be extended up to max 7m width Depth approx 3m plus there is space behind for additional storage etc. please advise if you need more than 3m depth at time of booking | 3m x 3m (approx. 10ft x 10ft) Additional width £150 per meter | £560 Additional width per ___m x £150 | £ £ |
| Camping and overnight stays at the Festival Campsite. There is no camping on the craft fair site (please book in advance). Campsite rules apply, all Campsite amenities will be open to you. | £60 for the week (max2 persons) | | £ |
| We position catering units to enable us to supply electricity 24 hours a day. If you do not need a 24 hour supply please let us know. The main site has a supply from 9.30am-9.30pm. There is general overhead lighting around the site. Electricity supply options are: a) £60 – 1 x 13amp socket @ 1kw of power direct to your stall. b) £60 – 1 x 16amp socket @ 1kw of power direct to your stall. c) £70 – 2 x 13amp socket @ 1kw of power direct to your stall. d) £90 – 1 x 32amp supply @ 1kw of power direct to your stall. You must have proof of PAT testing for your electrical equipment. Please see terms and conditions. The 24 hour supply for catering will be available from Thursday 4 th August. | | a/b/c/d | £ |
| Name of council your food hygiene rating is under and the name the business is registered under. Please note that we will not accept any caterer with a food hygiene rating less than 4 | | | |
| Total cost | | | £ |

Have you enclosed.....?

| | |
|---|---|
| <p>PAYMENTS £100 deposit payable on acceptance of your application – deadline for consideration 30th April 2022. Late applications may still be considered but risk decline. I agree that I will pay the balance by 30th June 2022 or my application may be cancelled. You will be sent an invoice with a payment link on it to pay by card or PayPal, or you are welcome to pay by cheque to: Broadstairs Folk Week or make direct payment to the Festival sort code:401502 acc:41237853 please reference the payment CF22 and your stall name or surname e.g. CF22SMITH</p> | <p>Deposit of £100 Enclosed or paid direct Yes/No</p> <p>Deposit of £ _____ already paid Yes/No</p> <p>Full Payment of £ _____ enclosed or paid direct</p> <p>We will send invoices so you are welcome to wait for this to be sent to you.</p> |
| <p>INSURANCE I have included a copy of my current Public Liability Insurance policy A photo of NFMT membership card is also accepted.</p> | <p>Yes/No RENEWAL DATE OF Insurance/membership.....</p> |
| <p>Health and Safety - RISK ASSESSMENT We expect you to take steps to ensure your own personal safety and that of your staff and customers. Please submit a Risk Assessment for your stand. It is the responsibility of each stallholder to ensure that they are compliant with any Government COVID-19 regulations that may be in place. If you have a Covid-19 safety certificate or similar, please submit a copy.</p> | <p>Yes/No</p> |
| <p>ELECTRICITY (if applicable) I will supply copies of my PAT certificates for any electrical items I may wish to use. I understand that failure to be compliant with rules will result in my losing electricity supply.</p> | <p>Yes/No</p> |
| <p>FOOD SAFETY I will supply copies of food hygiene and other related certificates.</p> | <p>Yes/No</p> |
| <p>Gas – you must inform us if you intend to have any gas canisters on or near to your stall.</p> | <p>Yes / No type _____</p> |
| <p>NB BROADSTAIRS FOLK WEEK MAY CANCEL THE BOOKING IF THE APPLICANT DEFAULTS IN PAYMENT OF THE DEPOSIT OR THE FULL AMOUNT BY THE STATED DEADLINES ABOVE.</p> | |

All stalls will be issues with 2 wristbands. Traders must wear a wrist band for ID and access to the compound. We reserve the right to refuse access to anyone without a wristband. Please let us know If you require more than 2 for staff.

I/We agree to abide by the Broadstairs Folk Week Craft Fair terms and conditions 2021 and have enclosed all the requested information.

Signature.....

Name

Name of Block Capitals

Please return this form to:
 Broadstairs Folk Week
 Music Room
 Pierremont Hall
 Broadstairs
 Kent
 CT10 1JX
 E Mail: tess@broadstairsfolkweek.org.uk
 Telephone: 01843 604080