

BROADSTAIRS FOLK WEEK

CRAFT FAIR 2024

Saturday 10th AUGUST – Friday 16th AUGUST 2024

Please fill in all sections even if you have been to the festival before, it is essential that you read the Festival Craft Fair Terms and Conditions 2024. Submission of this form does not guarantee you a pitch, we will confirm this to you in writing.

Name of stallholder			
Trading As			
Address			
Post Code			
Telephone & Mobile Number:			
Email Address:			
Website Address/Facebook page etc:			
Description of Stall Please give a brief description of the items on sale on your stall. Please attach any additional information. Please note that you might not be allowed to sell items that are not listed in this section.			
OPTION 1 Pitch spaces – supplying your own shelter Shelters or gazebos must be secured down and be able to withstand strong winds and rain. This site is on the cliff top. Prices are for the full 7 days trading - please read the Terms and Conditions			
Standard 3m x 3m pitches (approx. 10ft x 10ft)	Additional width space bookable by the meter.	£510 minimum Plus £160 x ____m extra	£
Extra-large 3m x 4.5m pitches (approx. 10ft width x 15ft depth) Vehicle space behind. No motorhomes or caravans. Vehicles cannot be moved off site during the week.	<i>LIMITED AVAILABILITY</i> If you require a pitch width bigger than 3m, you can add extra width at £205 per metre.	£620 minimum Plus £205 x ____m extra	£
Van space behind stall only available for certain outside pitches.	<i>Very limited number of spaces. Will be confirmed at booking confirmation.</i>	£120.00	£
OPTION 2 Pitch spaces – Inside marquees Opening outwards to the public to reveal your shop front. Please bear this in mind with regards to weather. Curtain doors will be in place, traders are requested to close these overnight. Prices are for the Full 7 days trading - please read the Terms and Conditions			
Standard 3m x 3m pitch (approx. 10ft x 10ft)		£555.00	£
Double Width 3m x 6m pitch (approx. 10ft x 20ft) Marquee support legs are every 3m.		£1110.00	£
OPTION 3 Catering spaces Prices are for the Full 7 days trading - please read the Terms and Conditions			
Standard 3m pitch additional width space bookable by the meter. We will assume you require no more than 3m depth so please advise at the time of booking if you need additional space behind for storage/refrigeration etc and we will do our best to accommodate this.		£675.00 Plus £220 x ____m extra width Depth required _____	£
Name of council your food hygiene rating is under and the name the business is registered as if different from stated. We do not accept any caterer with a food hygiene rating less than 4.			
Van space behind stall only available for outside pitches. <i>Very limited number of spaces available. Will be confirmed.</i>		£120.00	£
		Total pitch cost	£
For additional services for all stall holders please see overleaf			

Additional services for all stall holders		
Total carried over		£
Camping and overnight stays		
There is no camping on the craft fair site. Camping is available on our Festival Campsite and must be booked in advance, all Campsite amenities will be open to you including the regular minibus service. Campsite rules apply	£60 per person for the week	£
Electricity Options for all stall holders		
There is general overhead lighting around the site and in the open marquees which is supplied within your fee. Additional options are: a) £100 – 1 x 13amp socket @ 1kw of power direct to your stall. b) £110 – 1 x 16amp socket @ 1kw of power direct to your stall. c) £110 – 2 x 13amp socket @ 1kw of power direct to your stall. d) £150 – 1 x 32amp supply @ 1kw of power direct to your stall. e) £35 overnight supply for catering refrigeration. By booking a supply you are confirming that You will provide proof of PAT testing for your electrical equipment and that you understand that failure to be compliant with rules will result in no connection. Please see terms and conditions. If you require additional lighting you will need to supply your own light, using either solar or that can be plugged into a 13amp socket. This will need to have a PAT certificate and with the correct IP rating.		a/b/c/d/e £
Table hire		
<u>TABLES</u> for hire 6ft x 2ft (No chairs supplied) £20 per table for the week	Qty ____	£
Total Cost		£
NB: Folk Week has no allocated parking on site or in town for stallholders, we do have spaces at our campsite and have a regular minibus to and from the seafront. All parking is at owner's own risk.		
PAYMENTS By submitting this application, you are agreeing to pay £100 deposit within 4 weeks of your application being approved, The full balance will be due by 30 th June 2024 nonpayment will put your application at risk of being cancelled. We will send you an invoice with a payment link on it to pay by card or PayPal, or you can make direct bank payment to the Festival sort code:401502 acc:41237853 please reference the payment CF24 and your stall name or surname e.g., CF24SMITH		
Insurance & Risk Assessment Please tick to confirm that you will submit a copy of your Public Liability Insurance policy and risk assessment by June 30. (A Photo of NFMT membership card also accepted) failure to produce these will result in cancellation of your booking.	Please tick <input type="checkbox"/>	
Gas – Please state here if you intend to bring any form of Gas canister, all canisters and equipment must be in safe working order and comply with safety standards.	Yes / No type _____	

I/We agree to abide by the Broadstairs Folk Week Craft Fair Terms and Conditions 2024 and have enclosed the requested information.

Signature _____ Date _____

Name _____



Please return this form to: Broadstairs Folk Week, Kent Innovation Center, Millennium Way, Broadstairs, Kent. CT10 2QQ
E Mail: enquiries@broadstairsfolkweek.org.uk Telephone: 01843 604080